

Committee: Executive
Date: Tuesday 6 December 2011
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor James Macnamara	Councillor Nigel Morris
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 4)

To confirm as a correct record the Minutes of the meeting held on 7 November 2011.

Strategy and Policy

6. **Local Development Framework Annual Monitoring Report** **6.35 pm**
(Pages 5 - 14)

Report of Head of Strategic Planning and the Economy

Summary

To seek approval of the Local Development Framework's Annual Monitoring Report (AMR) for submission to the Secretary of State for Communities and Local Government, and to present the district's current housing land supply position.

Recommendations

The Executive is recommended to:

- (1) Approve the Annual Monitoring Report for submission to the Secretary of State and authorise the Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make any necessary minor amendments prior to submission.
- (2) Note the district's housing delivery position.
- (3) Authorise the preparation of a more detailed land supply update for approval by the Executive in February 2012.

Value for Money and Performance

7. **Performance and Risk Management Framework 2011/12 Second Quarter Performance Report** (Pages 15 - 54) **6.45 pm**

Report of Head of Transformation and Corporate Performance Manager

Summary

This report covers the Council's performance for the period 01 July to 30 September 2011 as measured through the Performance Management Framework.

Recommendations

The Executive is recommended:

- (1) To note the many achievements referred to in paragraph 1.3.

- (2) To request that officers report in the third quarter on the items identified in paragraph 1.4 where performance was below target or there are emerging issues or risks.
- (3) To agree the recommendation in paragraphs 1.5 and 1.6 which notes the delivery of the improvement and value for money programme and requests that from the third quarter this update is replaced with a progress review tracking the transformation programme shared between Cherwell District Council and South Northamptonshire Council.
- (4) To agree the responses identified to issues raised in the end of year performance report in paragraph 2.1 or to request additional action or information.

8. Draft Budget 1, Corporate Plan and Service Plans 2012 - 2013
(Pages 55 - 80)

6.55 pm

Report of Head of Finance and Procurement

Summary

The Council has to adopt a budget for 2012/13 as the basis for calculating its level of Council Tax and has to base that budget on its plans for service delivery during the year, recognising any changes in service demand that may arise in future years. This is the first of two opportunities that the Executive has to shape and refine the interaction between the Corporate Plan, the service plans that underpin the corporate plan and financial matters before the final budget is presented to the Council on the 27 February 2012.

Recommendations

The Executive is recommended to:

- (1) Endorse the draft Council Business Plan and Strategic Priorities for 2012-13 (detailed in Appendix 2);
- (2) Endorse the proposed service priorities for 2012-13 (detailed in Appendix 3);
- (3) Consider the draft budget (detailed in Appendix 1) in the context of the Council's service objectives and strategic priorities;
- (4) Note the areas of revenue growth as detailed in the body of this report detailed in Appendix 1 – Para 1.21;
- (5) Note the areas of additional income or cost reductions that will be considered in order to get to a balanced 2012/13 budget detailed in Appendix 1 – Para 1.26
- (6) Note the recommendations of the scrutiny reviews of discretionary expenditure and the capital programme that were considered at the Resources and Performance Scrutiny Board on 22 November 2011 and detailed in Appendix 4.

- (7) Advise of any other matters they would like taken into consideration in producing a balanced budget for the meeting of the Executive on 6th February 2012;
- (8) Endorse the draft revenue and council business plan as the basis for consultation.

Urgent Business

9. Urgent Business

Any other items which the Chairman has decided is urgent.

(Meeting scheduled to close at 7.15 pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

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Queries Regarding this Agenda

Please contact Natasha Clark, Legal and Democratic Services natasha.clark@cherwell-dc.gov.uk (01295) 221589

Sue Smith
Chief Executive

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